



CENTRE FOR NANO AND SOFT MATTER SCIENCES

Arkavathi, Survey No. 7 Shivanapura, Dasanapura Hobli,
Bengaluru North 562162

Autonomous Institution under the Dept. of Science & Technology, Govt. of India

Request for Quotation

Date:09.09.2025

The Centre invites Quotation bid for the following item.

| Sl No. | Description of Item | Qty | Rate per Unit | Total |
|--------|---|--------------------|---------------|-------|
| 01. | Designing, Printing and supply of Annual Report (Both Hindi and English version) of the Centre for the year 2024-25 as per specifications given below: Book size: A4 (8.25" x 11.5") Number of pages:70 pages approx. Outer cover 300gsm Matt finished with lamination (4 pages) with Printing Inner pages 100 gsm maplitho paper Number of copies: English version: 35 copies Hindi version: 30 copies Binding: Perfect binding (TO BE PRINTED ON NON-IMPORTED SHEETS) | 35 No.s 30 No.s | | |

NOTE:

- The quotation should be submitted immediately on return Email to censpurchase@cens.res.in.
- The hard copy of the quotation should be addressed to the **Administrative Officer, Centre for Nano and Soft Matter Sciences**, Arkavathi, Shivanapura, Bengaluru 562162.
- Discount if any should be clearly mentioned.
- Delivery schedule: soft copy to be Provided with in one week of submitting the soft copy by the center (in word format, in addition to this picutres will be provided in JPEG format, wherever necessary)
- Taxes & duties should be separately shown.
- The quoted price should be valid for a minimum period of **2 months** from the date of quotation.
- Terms of payment:** The payment in INR shall be made through NEFT/RTGS after delivery and successful completion of work. Hence, bank details may be provided in the quotation/invoice.
- The Centre reserves the right to accept or reject any quotation or part thereof without assigning any reasons.
- GST Number shall be mentioned in the quotation.

Yours sincerely

Administrative Officer